

# HOW TO LOG INTO THE EXHIBITOR AREA?

<u>NB</u>: You must use Google Chrome to log in (do not use Internet Explorer, a tablet or a mobile phone to log in). Only the <u>main contact email address</u> <u>declared on your registration form</u> can be used to request a password.

1 To obtain your password, click on "forgot password".

Customer zone	<ul> <li>You already have an account</li> <li>View your booking request summary</li> <li>Find the information needed for your participation at the event</li> <li>Order items needed for your participation (badges, services, stand fittings)</li> <li>Order communication tools</li> </ul>
Do you have a project ?	You don't have an account
Get a quotation / Book a stand	<ul><li>Simple and fast, get your quotation in a few clicks</li><li>Sign up online</li></ul>
Se contacted by the event team	Are you a stand builder? Please download the <u>Exhibitor's guide</u> and the <u>architecture and decoration rules</u>

2 Fill in the <u>main contact email</u> and click on "Submit". Within 30 minutes, the main contact will receive the password by email.





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**3** Return to the connection page then click on "*Log in*".

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• Enter the <u>main contact email address</u> in the section "*Email*" and enter the password in the section "*password*". Then click on "*log in*".

WELCOME!			
Log in and access your account			
Email			
Password			
Forgot password?			
Remember me			
Log in			
By signing up you agree to our <u>Conditions of</u> <u>Use</u> and <u>Cookies &amp; Internet Advertising</u> .			
New? <u>Create an account</u>			



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**5** Click on "access your customer area in the column "Actions"

### Registration

Sector	Surface	State	Actions
	49m²	Confirmed	Access your customer area
+ Make a booking	request		

## Quotation

No quotation available

Refresh my quotation list

## **Quote simulation**

No quotation available

Refresh my quotation list